|  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Application form | | | | | | | | | | | | | | | | Logo, company name  Description automatically generated | | | | | |
| For all teaching posts in CES Confidential | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | Please complete this form in **black ink** | | | | | | | | |
| **Post applied for:** | | |  | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | |
| Personal Details | | | | | | | | | | | | | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | |
| Surname/  **Family Name:** | | | |  | | | | **Preferred Title:** | | | | |  | | **Previous Surname:** | | | | |  | |
| **First Names:** | | | |  | | | | | | | | | **Date of Birth:** | | | | | | |  | |
| **Contact Address:** | | | |  | | | | | | | | | | | | | | | | | |
| **DfE Number:** | | | |  | | | | | | | | | **Telephone No.:** | | | |  | | | | |
| **Email Address:** | | | |  | | | | | | | | | **QTS:** | | | | **Yes/No** | | | | |
| **Qualified to work in UK:** | | | | | | | | | | | | | **Yes/No** | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | |
| **Education and Training** | | | | | | | | | | | | Original documentation of qualifications will be required prior to an appointment. | | | | | | | | | |
|  | | | | | | | | | | | | | | | | | | | | | |
| 1. **Training as a Teacher** | | | | | | | | | | | | | | | | | | | | | |
| **Name of Teacher Training Institution:** | | | | | | | | | | | | | | | | | | | | | |
| **From** | | | | | **To** | | | | | | **Qualification Obtained** | | | | | | | | | | |
| **Month** | | **Year** | | | **Month** | | **Year** | | | |
|  | |  | | |  | |  | | | |  | | | | | | | | | | |
| **Subjects, Main & Subsidiary:** | | | | |  | | | | | | | | | | | | | | | | |
| **Age Range of Pupils:** | | | | | |  | | | | **Other Special Interests:** | | | | | | | | |  | | |
|  | | | | | | | | | | | | | | | | | | | | | |
| 1. **University, College, Other Institutions** (other than initial teacher training). Give details   and state whether full-time or part-time courses. | | | | | | | | | | | | | | | | | | | | | |
| **Name Of Institution** | | | | | | | **From** | | | | | | **To** | | | | | **Full/Part-Time Course** | | | |
| **Month** | | | | **Year** | | **Month** | **Year** | | | |
|  | | | | | | |  | | | |  | |  |  | | | |  | | | |
|  | | | | | | |  | | | |  | |  |  | | | |  | | | |
| **Degree/ Diploma/ Title** | | | | | | | **Subjects**  **(main and subsidiary)** | | | | | | | **Hons (with Class)**  **or Pass Grade** | | | | | | | **Date of Award** |
|  | | | | | | |  | | | | | | |  | | | | | | |  |
|  | | | | | | |  | | | | | | |  | | | | | | |  |
|  | | | | | | | | | | | | | | | | | | | | | |
| 1. **Secondary Education** | | | | | | | | | | | | | | | | | | | | | |
| **Name of Institutions (give details):** | | | | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | |
|  |  | | | | | | | | | | | | | | | | | | | | |
| 1. **Academic Qualifications (Give Subjects, Grades, Dates)** | | | | | | | | | | | | | | | | | | | | | |
| **GCSE (or equivalent)** | | | | | | | | |  | | | | | | | | | | | | |
| ‘A’ Level etc | | | | | | | | |  | | | | | | | | | | | | |

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Career History | | | | | | | | | | | |
|  | | | | | | | | | | | |
| Please give details of ALL full and part-time work including particulars of ALL paid or unpaid employment or experience after the age of 18, e.g. commercial experience, raising family, youth work, voluntary work. Complete the columns working backwards from present date. Please explain any gaps. | | | | | | | | | | | |
| **CURRENT/MOST RECENT EMPLOYER** | | | | | |  |  |  |  |  | |
| Dates | | | | Employer, address school name & address type of business or activity | | Subjects Taught | Age Range | Approx School Roll | Salary | Reason for leaving | |
| From | | To | |
| M | Y | M | Y |
|  |  |  |  |  | |  |  |  |  |  | |
|  | | | | | | | | | | | |
| **PREVIOUS EMPLOYMENT HISTORY** | | | | | |  |  |  |  |  | |
| Dates | | | | Employer, address school name & address type of business or activity | | Subjects Taught | Age Range | Approx School Roll | Salary | Reason for leaving | |
| From | | To | |
| M | Y | M | Y |
|  |  |  |  |  | |  |  |  |  |  | |
|  | | | | | | | | | | | |
| In-Service Training & Development | | | | | | | | | | | |
|  | | | | | | | | | | | |
| Give details of relevant courses and training undertaken in last five years | | | | | | | | | | | |
| Dates and Duration | | | | | Title Of Course/Training incl. Home Study and Distance Learning | | Name Of Provider | | | | Qualification Obtained |
|  | | | | |  | |  | | | |  |

|  |  |  |
| --- | --- | --- |
| Applicant Statement-Please state the reasons you wish to apply for this post, highlighting details of how you meet the requirements of the Job Description. Continue on a separate sheet if necessary. | | |
|  | | |
|  | | |
|  | | |
| If you include a C.V. ensure it is of relevance to this appointment | | |
|  | | |
|  | | |
| References (must include 2 most recent employers) | | |
|  | | |
|  | | |
|  | Name: |  |
| Company: |  |
| Position Held: |  |
| Address: |  |
| Email: |  |
|  | Tel No: |  |
|  | | |
|  | Name: |  |
| Company: |  |
| Position Held: |  |
| Address: |  |
| Email: |  |
|  | Tel No: |  |

|  |  |  |
| --- | --- | --- |
|  | Name: |  |
| Company: |  |
| Position Held: |  |
| Address: |  |
| Email: |  |
|  | Tel No: |  |

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Protection Of Children** | | | | | |
| **Disclosure of criminal background of those with substantial access to children is required.**  Have you ever been convicted or cautioned of a criminal offence? Yes 🞏 No 🞏 | | | | | |
| *Answering YES does not necessarily bar you from appointment. If YES, you are required to give details as this post, for which you are applying, is exempt from the provisions of Section 4(2) of the rehabilitation of Offenders Act 1974 by virture of the Rehabilitation of Offenders Act 1974 (Exceptions) (Amendment) order 1986. Any subsequent offer of employment will be dependent upon the completion of a satisfactory police check and satisfactory completion of Safeguarding Declaration Form.* | | | | | |
|  | | | | | |
| **Criminal Convictions Or Cautions** | | | | | |
| **Date** | | **Offence** | | | **Sentence** |
|  | |  | | |  |
|  | | | | | |
| **Health Declaration** | | | | | |
| How much sick leave have you had in the past five years? Please give details of this and a brief declaration about current state of health mentioning anything which may prevent you from carrying out the duties of the post: | | | | | |
|  | | | | | |
| Any offer will be subject to satisfactory completion of Health Declaration Form. | | | | | |
|  | | | | | |
|  | | | | | |
| **Disclosure Of Relationship** | | | | | |
| Are you related to any current member of school or head office staff?  Yes 🞏 No 🞏 If YES, please state the name, relationship and position held | | | | | |
|  | | | | | |
|  | | |  | | |
| *“I hereby give my consent for CES to process and retain on file information (including ethnic & health data) contained on this form and in accompanying documents. This is required for recruitment and selection purposes. All information will be dealt with in accordance with data protection legislation”.* | | | Other vacancies arise from time to time in other schools within the Al Jeri Holding Group. If you would like your details passed on for consideration for other posts please tick the box.  Yes 🞏 No 🞏 | | |
|  | | | | | |
| Declaration | | | | | |
| **I declare that the information I have given in support of my application is, to the best of my knowledge and belief, true and complete. I understand that if it is subsequently discovered that any statement is false or misleading, or that I have withheld relevant information or canvassed my application it may lead to disqualification or, if I have been appointed, I may be dismissed.**  If you are subsequently appointed, you will be required to sign a paper copy of this application declaration. 🞏 | | | | | |
| Signature: |  | | Date: |  | |